

## ***TERMS OF REFERENCE –(TOR) Feminist Platform Coordinator***

### **EUROMED FEMINIST INITIATIVE**

#### **Background**

EuroMed Feminist Initiative (EFI) is a policy network that provides expertise in the field of gender equality and women’s rights as inseparable from democracy building and citizenship, and advocates for political solutions to all conflicts, and for the right of peoples to self-determination. EFI seeks to improve and promote women’s rights as universal human rights, the value of gender equality and the use of non-violent means to solve conflicts. Our criterion and position align with the international resolutions and conventions and regional instruments promoting the universality of women’s rights and strengthening women's impact and voices in conflict resolution.

EFI is implementing in partnership with Syrian feminist organisations and human rights organisations the program “Supporting political transition in Syria through gender-sensitive social reconstruction”, funded by the Swedish International Development and Cooperation agency (SIDA). In the frame of the program, a platform will be established providing relevant feminist resources, studies, research, and information on feminist initiatives in Syria, for Syria and in the region.

EFI-IFE is cooperating with Musawa in this project. Musawa is an organization whose primary mission is to promote a democratic and human rights culture, that is especially concerned with women's rights and gender equality, and to contribute to eliminating all forms of discrimination and violence against women, and to empowering women and their effective participation in political, economic, social, and cultural fields.

#### **Objectives of the consultancy**

The consultant must establish relations with Syrian organizations that wish to be part of the platform. The consultant also needs to create monthly calendar and provide daily updates from all participants. Additionally, the consultant needs to coordinate with the mapping consultant, the web developer, the media specialist, and the translator to ensure that all content on the website is up to date and that the website is functioning and accessible in all its technical aspects.

#### **Scope of work**

Upon completion of the consultancy, the consultant is expected to help advance the key objectives of this activity that include:

- Maintain an up-to-date platform that is accessible to all relevant entities
- Maintain long-term partnerships with Syrian organizations that are part of the platform
- Coordinate with all platform staff including the web developer, the media specialist, the translator, and the mapping expert to ensure a functional and accessible platform
- Monitor progress and updates and create a monthly calendar and provide daily updates from all participants.

#### Timeline:

- The consultancy will be implemented between 1<sup>st</sup> of September and 30<sup>th</sup> of December 2021 with a possibility of renewal for a year based on funding

**Deadline for submission:** 25<sup>th</sup> of August 2021

#### Qualifications, Background and Experience:

- Excellent written and spoken English and Arabic skills required, including demonstrated ability in writing briefing papers and other information products
- A BA degree in Social sciences, women/gender studies, or international relations
- Extensive experience working on the context in Syria and on the Syrian refugee crisis is a must
- High knowledge of women's rights issues and capacity of providing feminist analyses
- Proven experience of partnership and synergies' strategies of civil society organizations and activism initiatives
- High level of networking with Syrian civil society organizations
- Proficiency in developing progress reports
- Previous experience in managing platforms is an asset

#### Requirements for Submission:

The candidates should provide the following information to the email [application@efi-ife.org](mailto:application@efi-ife.org):

- Curriculum Vitae (CV)
- Financial proposal